

CUT BANK CITY COUNCIL  
MAY 15, 2023  
6:30 P.M. – CITY HALL & ZOOM

THIS MEETING WAS HELD VIA ZOOM & AT CITY HALL

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:

Mayor Winchell called the meeting of the Cut Bank City Council to order at 6:30 PM, Monday, May 15, 2023. The following persons answered roll call: Mayor Winchell, Councilpersons Tim Curtiss, Kacie Fey, and John Reynolds. Also present were City Superintendent James Suta, City Attorney Robert Smith, Building Inspector Yeagley, and Clerk-Treasurer Burley. All present recited the Pledge of Allegiance.

VISITORS: Vernon Thomas, Mike Henry

ABSENT: Doug Vermulm (Joined via Zoom after action items were concluded)

ITEMS NOT ON THE AGENDA: None

PUBLIC COMMENT:

Mike Henry, of Springhill Apartments, asked whether he needed a variance or a zoning permit to install a storage building on his property. He was informed by City Superintendent Suta that a zoning permit would be all he needed. Mr. Henry also asked if there were any specifications about how deep he had to place material for installation of a swing set. Building Inspector Yeagley and City Superintendent Suta both replied that they were not aware of any specifications.

**CLAIMS: Councilperson Fey moved to approve the claims through May 11, 2023, for \$297,139.30, including warrants 61140-61187. Councilperson Reynolds seconded the motion. A vote was called, and motion carried 3-0.**

ADDITIONAL ITEMS FOR DISCUSSION: None

CONSENT AGENDA:

**Councilperson Reynolds moved to approve the minutes from the May 1, 2023, meeting, payroll from May 11, 2023, for \$89,500.21. Councilperson Curtiss seconded the motion. Motion carried 3-0.**

DEPARTMENT HEAD REPORTS:

Police Chief

**Councilperson Fey moved to accept the Police Chief's report and Councilperson Curtiss seconded the motion that passed unanimously.** Statistics for the month of April included 440 calls for service, 64 cases with 3 felonies, 66 arrests and 77 citations. Of the 77 citations, 50 were criminal, 23 were traffic and 4 were ordinance violations.

Building Inspector Yeagley presented his report. He inspected the Messy Apron recently and worked with the school on an addition they are planning. **Councilperson Curtiss moved to accept the report. Councilperson Fey seconded the motion. Motion carried 3-0.**

Clerk-Treasurer Burley reported to the Council.

**Councilperson Fey moved to accept the Clerk-Treasurer's report. Councilperson Reynolds seconded the motion. Motion passed 3-0.**

OLD BUSINESS:

**Councilperson Curtiss moved to approve the Amendment to Ordinance 13-20, allowing the City to charge for the removal of snow and ice from sidewalks. Councilperson Fey seconded the motion and the motion carried unanimously.**

NEW BUSINESS:

Glacier Property Group was scheduled to present to the Council about their request for a sewer line upgrade. They were unable to attend so the item was tabled for a future meeting.

CORRESPONDENCE: Superintendent Suta reported that he sold the old Pelican street sweeper to Fort Benton for \$20,000.00. We should receive a check any day and the sweeper will be delivered to them this week.

WORK SESSION:

Councilperson Vermulm joined the meeting via Zoom.

Mayor Winchell reported to the Council that there will be some changes coming to the way meetings are designed. We will be getting rid of the "additional items for discussion" as it not transparent. We do not want to discuss items that the public has no been informed we will be discussing. Another change is that we will be including a Council report and and an Executive report. Clerk-Treasurer Burley will be adding a Micro-Ed learning session in every other meeting as well.

We will also be putting together packets for incoming Councilpersons. The Council was asked for their input on these packets. And Dan Clark of the MSU Local Government Center will be coming to Cut Bank and doing another session of elected officials training.

COMMITTEE REPORTS:

Councilperson Fey stated that she had received a call from the Farmer's Market asking who from the Council would be on the Board this year. It was discussed and decided that the Council does not need a seat on the Board, but they would like to have the minutes mailed to City Hall every meeting. Mayor Winchell will reach out to the Board and make the request.

Mayor Winchell also reported to the Council that she had attended training where another City had "County Islands" or pieces of property that had not been annexed into the City but were in the center of the City. This City had a memorandum of understanding with the County whereas the properties had to conform to the laws of the City. This is something the Council would like to see initiated with Glacier County Commissioners.

ADJOURNMENT: There being no further business to come before the Council, **Mayor Winchell adjourned the meeting at 7:25 PM.** The next regular meeting is scheduled for June 5, 2023, at 6:30 PM.

Attest:

Approve:

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Linda Burley, Clerk-Treasurer

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Kimberly Winchell, Mayor

