

**CUT BANK CITY COUNCIL  
JUNE 20, 2016  
CITY HALL**

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:**

Mayor Dan Raemaeker called the meeting of the Cut Bank City Council to order at 6:30 PM, Monday, June 20, 2016. The following Council members answered roll call: Kevin Quinlan, Timothy Curtiss and Kelly Solberg. Also present were City Clerk-Treasurer Linda Burley, City Attorney Robert Smith, City Superintendent James Suta, Building Inspector Jim Yeagley and Police Chief Michael Schultz. All present stood and recited the Pledge of Allegiance.

**VISITORS:** Tom Shock, Amy Overstreet representing the Cut Bank Chamber of Commerce.

**PUBLIC COMMENTS:** Tom Shock told the council that he would be making a request to close Central Avenue between Main Street and Railroad Street for the Friday evening of Lewis & Clark Festival. He would like to be added to the agenda for the next meeting.

**CLAIMS:**

**Councilperson Solberg made a motion to approve the claims through June 16, 2016 in the amount of \$71,701.32. Councilperson Curtiss seconded the motion. The motion was approved 3-0.**

**ADDITIONAL ITEMS FOR DISCUSSION:**

Mayor Raemaeker would like a discussion on the proposed annual contract with Preferred IT Systems during the work session.

**CONSENT AGENDA:**

**Councilperson Curtiss made a motion to approve the May 2, 2016 minutes and the April 21, 2016 Payroll of \$65,961.98. Councilperson Solberg seconded the motion. The motion carried 3-0.**

**Councilperson Solberg made a motion to approve the May 9, 2016 minutes and the May 5, 2016 Payroll of \$67,211.87. Councilperson Quinlan seconded the motion. The motion passed 3-0.**

**DEPARTMENT HEAD REPORTS:**

**Building Inspector's Report:** Building Inspector Yeagley reported that he issued a building permit to Craig Luse, which is not yet on the building permit list. He reported that the ISO had previously changed our designation for 1 and 2 family units from 4 to 5. Inspector Yeagley appealed the decision and was successful in having our designation of 4 reinstated.

**Councilperson Curtiss made a motion to approve the Building Inspector's report. Councilperson Quinlan seconded the motion. The motion was approved 3-0.**

**Chief of Police's Report:** Police Chief Schultz reported that there has been more ordinance enforcement and the force will continue to work on it. The department has applied for a Community Policing Grant and is in the process of applying for another COPS grant. Chief Schultz has continued to work with Attorney Smith on the curfew and vicious dog ordinances. He is also continued to negotiate a better price for fingerprinting services with the Glacier County Sheriff's Office.

**Councilperson Curtiss made a motion to approve the Chief of Police's report. Councilperson Quinlan seconded the motion. The motion passed 3-0.**

**OLD BUSINESS:**

Zoning Ordinance – City Attorney Smith reported that the zoning ordinance is in progress.

**NEW BUSINESS:**

**Amy Overstreet, Cut Bank Chamber of Commerce:** The Chamber of Commerce had an online survey done and the survey identified the top business that residents were interested in having come to Cut Bank as a brewery and an orthodontist. Chamber is working to put together an Incentive Packet to distribute to businesses to entice them to relocate to or expand in Cut Bank. Chamber would like a letter from the City Council which shows their support of new business to include in the packet. Council is also encouraged to offer other incentives to be included in the packets to be send out in July. Ms. Overstreet also reported that the Public Drug building is nearing completion and the grant will be done soon. Chamber would like to see

the old Mercantile building become a parking lot. There will be a work session meeting on June 27<sup>th</sup> at 9:00 am at the County Annex. Superintendent Suta will attend.

**Approval of Purchase of Skid Steer:** Superintendent Suta reported that the old skid steer needs to be replaced. He has received bids from 2 vendors and bids are only \$855.00 apart. Superintendent Suta asked for approval to buy a new skid steer for no more than \$34,500, which is the highest bid. In this way, he can compare both machines, side by side, and purchase the better of the two. The old skid steer was given a trade-in value of \$10,500.

**Councilperson Curtiss moved to approve the purchase of a new skid steer at a cost of up to \$43,500, to be paid for out of the Street Maintenance #3 & #4 funds. Councilperson Solberg seconded the motion and it was passed with a vote of 3-0.**

City Attorney Smith explained the need for Resolution 16-17. Requests for large amounts of public information are common and cities have the right to be reimbursed for the costs.

**Councilperson Curtiss moved to set the fees for research of public records to be \$20.00 per hour for research, copying and supervision, \$0.25 per paper copy, \$4.50 per CD and \$8.00 per DVD. Councilperson Quinlan seconded the motion. Motion carried unanimously.**

**Councilperson Curtiss moved to approve Resolution 16-17 with the new fees. Councilperson Quinlan seconded the motion and it was approved 3-0.**

**Discussion of Uncontrolled Intersections:** Police Chief Schultz proposed some changes for uncontrolled intersections in the past and the changes were never completed. He would still like to see these changes made. He would like to see 3<sup>rd</sup> Street SE and SW become more of a through street and restrict the North and South traffic at uncontrolled intersections. This can be obtained with either Yield or Stop signs. In order to install the new signs, an ordinance will need to be passed.

#### **CORRESPONDENCE:**

City Clerk-Treasurer Burley read a card from the Glacier Care Center thanking the Council for the flowers.

#### **WORK SESSION:**

Committee Reports:

Councilperson Solberg reported that she attended both the Port Authority meeting on June 2, 2016, and the CEDA meeting on June 9, 2016. Both meetings featured strategic planning for economic development. There was no City-County Planning Board meeting as there was no new business to discuss.

Mayor Raemaeker reported that he attended a walking trail meeting. An engineer will need to work on the paving. Coulee Trail is being improved.

Mayor Raemaeker also attended the Chamber of Commerce meeting. They discussed the Lewis & Clark Festival, the Pavilion cover project, and the Public Drug Building project.

Police Chief Schultz stated that he is working with Northern Rockies Medical Center and the County Board of Health on a survey.

Discussion was held on Preferred IT Systems' proposed contract. The City would be billed \$1,150 per month for IT services. Approval of the contract will be put on next month's agenda for action.

#### **ADJOURNMENT:**

There being no further business to come before the Council, **Mayor Raemaeker adjourned the meeting at 8:21.**

**Attest:**

**Approve:**

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Linda Burley, Clerk/Treasurer

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Dan Raemaeker, Mayor

