

**CUT BANK CITY COUNCIL
MAY 2, 2016
CITY HALL**

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:

Mayor Dan Raemaeker called the meeting of the Cut Bank City Council to order at 6:30 PM, Monday, May 2, 2016. The following Council members answered roll call: Kevin Quinlan, Timothy Curtiss, Donovan Grubb and Kelly Solberg. Also present were City Clerk-Treasurer Linda Burley, City Attorney Robert Smith, City Superintendent James Suta, and Police Chief Jeff Kraft and Officer Michael Schultz. All present stood and recited the Pledge of Allegiance.

VISITORS:

CLAIMS:

Councilperson Solberg made a motion to approve the claims through May 2, 2016 in the amount of \$44,651.39. Councilperson Curtiss seconded the motion. The motion was approved 4-0.

ADDITIONAL ITEMS FOR DISCUSSION:

Councilperson Solberg had earlier asked Superintendent Suta about Clean-Up Week and was told it was going to be May 16th through May 20th. There will be ads in the paper.

City Superintendent Suta made a correction to the agenda. The building inspector report should be on the agenda of the last meeting of the month and this first meeting should include the superintendent's report.

Superintendent Suta would like to add the Tri-City Interlocal fees to the work session portion of the meeting.

City Attorney Smith wishes to discuss the City's policy on whether or not the council requires approval on vehicle purchases that are under the \$50,000 competitive bidding threshold.

CONSENT AGENDA:

Councilperson Grubb made a motion to approve the April 18, 2016 City Council Minutes and the April 25, 2016 Public Hearing minutes. Councilperson Quinlan seconded the motion. The motion carried 4-0.

DEPARTMENT HEAD REPORTS:

Superintendent's Report: Superintendent Suta presented his report to the council. Councilperson Grubb inquired into progress of the pass cards for the Civic Center. The electronics have to be installed in the door and are expected to be done this week. Councilperson Solberg asked if the Highway Department was aware of the problem in the new Railroad Street Overlay. Superintendent Suta said that they are aware and he is unsure if they are going to repair it. Councilperson Grubb asked if we were going to end up with more millings than we need. Superintendent Suta answered that we would have extra. He has been asked about selling the overage. It would cost \$6.00 per yard to replace it so he would like to get that out of it if sold.

Councilperson Curtiss made a motion to approve the Superintendent's report. Councilperson Solberg seconded the motion. The motion was approved 4-0.

OLD BUSINESS:

Zoning Ordinance – City Attorney Smith is still waiting to hear from Mr. Yeagley. Superintendent Suta spoke with Mr. Yeagley and he promised to have something completed very soon.

NEW BUSINESS:

Councilperson Solberg made a motion to approve Resolution 16-10 authorizing participation in the Montana Short Term Investment Pool. Councilperson Grubb seconded the motion. The motion passed 4-0.

Councilperson Quinlan moved to approve Resolution 16-11 authorizing the submission of application for a DNRC-RRGL grant. Councilperson Curtiss seconded the motion and the motion carried 4-0.

Councilperson Solberg made a motion to approve Resolution 16-12 accepting the findings of the environmental assessment and Councilperson Curtiss seconded the motion. Motion passed 4-0.

Councilperson Curtiss moved to approve Resolution 16-13 authorizing submissions of application for TSEP grant. Councilperson Grubb seconded the motion and motion carried 4-0.

Councilperson Solberg moved to approve Resolution 16-14 adopting the Preliminary Engineering Report and accepting the recommended funding scenario. Councilperson Curtiss seconded and the motion carried 4-0.

Councilperson Curtiss moved to accept the resignation of Jeff Kraft as Chief of Police. Councilperson Grubb seconded the motion. Mayor Raemaeker thanked Chief Kraft for his service to the City of Cut Bank. Motion carried 4-0.

Councilperson Grubb moved to promote Michael Schultz to Chief of Police at an annual salary of \$54,000. Councilperson Curtiss seconded the motion and motion passed 4-0.

Councilperson Solberg moved to hire Linda Burley as City Clerk/Treasurer. Councilperson Curtiss seconded the motion. Motion passed 4-0.

CORRESPONDENCE:

NONE

WORK SESSION:

Council updated Committee and Board appointments for the following:

- Beautification Committee: New committee needs to be appointed. Calls will be made and all are encouraged to seek volunteers for the committee. Flowers will be arriving in early June and volunteers will be needed to help plant them.
- Board of Appeals
- Chamber of Commerce/Economic Development
- City-County Planning Board
- Cut Bank Airport Authority
- Executive Committee
- Glacier County Conservation District
- North Central Montana Regional Water Authority
- Northern Montana Joint Refuse Disposal District
- Northern Transit Interlocal
- Police Commission
- Port Authority
- Safety Training
- Sweetgrass Development Board
- Tri-City Interlocal Board

Councilperson Curtiss explained that our annual contribution towards the Tri-City Interlocal is \$20,000 and has been that amount since 1984. The Interlocal is recommending that the cities contributions be raised to \$30,000 annually. Councilperson Curtiss recommends that we raise our contribution but feels it will be up to Superintendent Suta to budget for the higher payment. Superintendent Suta agrees with the increase as costs of equipment are rising. The Interlocal needs an answer before their June meeting so this will be placed on the agenda for the next meeting.

Attorney Smith explained that the threshold for getting competitive bids has been raised to \$50,000. The Police Department has, in the past, stated their intentions to purchase a vehicle at budget time. Chief of Police Kraft would like to know if the process could be streamlined to allow purchasing the vehicle, when the funds are in the budget, without council approval. Council agreed that approval would not be needed when funds are in the budget.

Mayor Raemaeker questioned how vehicles are insured through MMIA. Superintendent Suta explained how MMIA property coverage works.

ADJOURNMENT:

There being no further business to come before the Council, **Mayor Raemaeker adjourned the meeting at 7:25 PM.**

Attest:

Approve:

Linda Burley, Clerk/Treasurer

Dan Raemaeker, Mayor

