

**CUT BANK CITY COUNCIL  
MAY 6, 2019  
6:30 P.M. – CITY HALL**

**CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:**

Mayor Dan Raemaeker called the meeting of the Cut Bank City Council to order at 6:35 PM, Monday, May 6, 2019. The following Council members answered roll call: Councilpersons Timothy Curtiss, Donovan Grubb, Tim Kipp and Erik Nelson. Also present were City Superintendent James Suta, and City Attorney Robert Smith. Utility Billing Clerk Cheri Bundy took the minutes. All present stood and recited the Pledge of Allegiance.

**ABSENT:** Police Chief Mike Schultz**VISITORS:** None**PUBLIC COMMENT:** None**ADDITIONAL ITEMS FOR DISCUSSION:** None**CLAIMS:**

**Councilperson Curtiss moved to approve the payment of claims through May 1, 2019 for \$65,793.03; Warrants 59351-57396. Councilperson Kipp seconded. Motion carried** with all in favor.

**CONSENT AGENDA:**

**Councilperson Curtiss made the motion to approve the minutes from April 15, 2019 meeting; payroll for April 18, 2019 - \$83,980.91, and payroll for May 2<sup>nd</sup>, 2019 - \$79,279.94. Councilperson Nelson seconded it. Motion carried** unanimously. Councilperson Grub did not vote on the April 15<sup>th</sup> minutes, as he was absent from that meeting.

**DEPARTMENT HEAD REPORTS:**

City Superintendent Suta presented his report to the Council. An updated per diem price list was attached. The City had some costly water leaks in the last month. Councilperson Curtiss questioned if the cost would be coming out of the water fund. Superintendent Suta said yes. The City will be repaving the affected streets with asphalt. The new garbage truck bid is in the paper with a deadline set at 5:00 PM pm on May 15. Clean up Week will be May 20<sup>th</sup> – 24<sup>th</sup>. The crew will be working four 10-hour days, Tuesday – Friday. The pickup schedule will be the same, but the change in hours is in hopes of alleviating the need to back track for people who call saying they missed their day. **Councilperson Curtiss made the motion to accept the City Superintendent's Report as a separate action item from the per diem update. Councilperson Grubb seconded. The motion carried** with all in favor and none opposed. **Councilperson Kipp made the recommendation to make the per diem prices update an action item for the May 20<sup>th</sup> meeting. Councilperson Grub seconded. The motion carried** unanimously.

**OLD BUSINESS:** None**NEW BUSINESS:**

**Councilperson Curtiss made the motion to approve Change Order #5 (Wastewater Treatment Plant) as is, with the exception that we will withhold some money until the work is finished. Councilperson Nelson made the second. Motion carried** with all in favor.

**Councilperson Grubb moved to approve Rural Development Grant Reimbursement Request #6, which includes outlay report #24. Councilperson Curtiss made the second. Motion carried** unanimously.

Mayor Raemaeker presented the PayGovNet contract to the Council with the recommendation of accepting it. The percentage service fee for the customer is 2.15 % with a minimum fee of \$1.00. **Councilperson Curtiss moved to approve the contract with PayGovNet. Councilperson Kipp made the second. Motion carried** with all in favor.

**WORK SESSION:**

Linda put together some graphs and spreadsheets to help the Council see what they need to do for budgeting. When she gets back from Institute, they will need to go through all the numbers to make sure they are correct. Mayor Raemaeker recommended that the department heads start getting their numbers together.

City Attorney Smith mentioned that there are two City Council members up for re election in the Primary in June and asked what the closing dates are for candidates filing and ballot issues. He asked the Council which ballot the exclusive franchise agreement for Cut Bank Gas would be on. Also, is the Council still planning on putting the Public Safety mill levy for the Police Department on the ballot, and which one. He asked if they had the language together for the ballot. In response to which election ballot the issues should be on,

Councilperson Curtiss said the reason we need to be looking at the Primary ballot is for budgeting reasons. We need to get something in the paper this week concerning these issues.

City Attorney Smith also wanted discussion about the recording of City Council meetings. Since the minutes are not prescribed verbatim, any recording of them needs to be saved in the event someone needs to go back and listen to what was exactly said. His legal opinion is that the meetings that are recorded should be preserved. Councilperson Curtiss said that he didn't see any harm in keeping the recordings. Mayor Raemaeker added that it would be only 24 audio files a year. The Council all agreed that we need to keep meeting recordings and that we need a franchise fee for Cut Bank Gas, but just don't know what to base it on. Councilperson Curtiss suggested looking at what West Yellowstone does.

The City needs to advertise that a council seat is opening, as Councilperson Grubb is not going to file.

#### **COMMITTEE REPORTS:**

Councilperson Curtiss reported on the Tri-City Interlocal meeting. Hourly metering of the equipment was looked at and Superintendent Suta came up with a way to show Shelby and Conrad officials the deficiency. The new jet truck showed up 9 months ahead of schedule and training for that will be on May 9<sup>th</sup>. They are not trading in the old one until they make sure that the new one is working out. The next meeting will be on July 11<sup>th</sup>.

Councilperson Grubb reported that the next Chamber up is at the Public Drug Building next Tuesday.

City Superintendent Suta reported on the Tiber Project. Shelby is disappointed in the production of water the test wells are bringing in. They are not able to supply as much water to Cut Bank as anticipated.

Councilperson Curtiss expressed the need to get the City County Planning Board up and running again. He discussed with Mark Suta the need for a meeting to find out who is on the board, who's treasurer, etc. The county needs to figure out why their fund keeps going negative when there is not activity in it.

**CORRESPONDENCE:** None

**ADJOURNMENT:** There being no further business to come before the Council, **Mayor Raemaeker adjourned the meeting at 7:45 PM.** The next regular meeting is scheduled for May 20, 2019 at 6:30 PM.

**Attest:**

**Approve:**

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Cheri Bundy, Utility Billing Clerk

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Dan Raemaeker, Mayor